

Level 1, 7 Post Office Place, Traralgon

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Traralgon | Drouin | Sale | Melbourne

PAYROLL & ADDRESS DETAILS FORM

New Employees must use this form to provide Payroll details. Existing employees may use this form at any time to updateinformation held by GBS Recruitment. Please ensure you complete all the relevant sections of this form and return to GBS recruitment at the address shown above.

SECTION	SECTION 1 – EMPLOYEE DETAILS																		
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Commencement Date									Date	of B	irth (c	ld/m	m/yy)					
Title		Family Name							Given Name (s)										
Residential Address																			
Resident	iui Auui C33	P								ostco	de								
Mailing Address (If different from above)												, , , , , , , , , , , , , , , , , , ,							
									P	ostco	ode								
		Home						T				<u> </u>							
Telephone Numbers		Mobile					E	- Email											
Emergency Contact		Name					DI.		(BH)										
		Relationship					Pr	none	(AH)	(AH)									
SECTION 2 – BANKING DETAILS																			
Name of Financial Institution																			
Name of Account Holde																			
	Amount	\$							or P	ercen	tage					%			
Aust	ralian Bank Accou	ınt Number	BSB						<u> </u>	Account Number									
SECONDARY BANKING DETAILS																			
Name of Financial Institution																			
Name of Account Holder																			
Amount			\$						or Percentage					%					
Australian Bank Account Number																			
Australian Dank Account Number			BSB							Account Number									
SECTION 3 – DECLARATION BY EMPLOYEE																			
I hereby authorise GBS Recruitment to:																			
i. Credit my salary or reimbursements to the financial institution account listed above.																			
ii. F	ii. Forward my pay slip to the email address provided above																		
Signature	Signature											Date							

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